United Nations DP/2005/L.2

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

Distr.: Limited
10 May 2005

Original: English

Annual session 2005
13 to 24 June 2005, New York
Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

Contents

Item		*Page*
1	Organizational matters	3
	UNDP segment	
2	Multi-year funding framework	3
3	Funding commitments	4
4	Programming arrangements	4
5	Human Development Report	5
6	Country programmes and related matters	5
7	United Nations Capital Development Fund	6
8	United Nations Office for Project Services	7
9	United Nations Development Fund for Women	7
10	Gender in UNDP	7
11	Evaluation	8
12	Financial, budgetary and administrative matters	8
	Joint UNDP/UNFPA segment	
13	Internal audit and oversight	9
14	Programming process	10
15	Field visits	10
	UNFPA segment	
16	Annual report of the Executive Director for 2004	10

05-31433 (E) 120505

17 Funding commitments to UNFPA 11

18 Country programmes and related matters 11

19 Other matters 12

Tentative work plan for the annual session 2005 of the Executive Board of UNDP and UNFPA 13

Annotations and list of documents

Item 1
Organizational matters

Under this item, the Executive Board will adopt the agenda for the annual session 2005 and agree on the work plan for the session as presented by the Secretary of the Board. The Board may wish to approve the report on its first regular session 2005. A draft report was distributed to members of the Board on 14 March for their comments; the final report contains comments received within the deadline.

Documentation:

Provisional agenda, annotations, list of documents and work plan (DP/2005/L.2)

Report on the first regular session 2005 (DP/2005/14)

Decisions adopted during the first regular session 2005 (DP/2005/15)

UNDP segment

Item 2
Multi-year funding framework

In response to Executive Board decision 2004/1 and in line with decision 2004/24, UNDP is submitting the report on the implementation of its multi-year funding framework. The report facilitates assessment of organizational performance and results during 2004 as a baseline for future assessments during the course of the current MYFF cycle. The report addresses such aspects of performance as: (i) progress made on strategic focus; (ii) the criticality of results and their alignment to national priorities; (iii) coordination of the United Nations at the country level and partnering beyond the United Nations system; (iv) rates of achievement and the extent to which UNDP promoted the crosscutting drivers of effectiveness; (v) the state of the practices; and (vi) an analysis on ongoing internal transformation and the use of resources.

The Executive Board will also have before it the report of the Joint Inspection Unit (JIU), which provides a synopsis of each JIU report followed by selected recommendations of interest to UNDP from each report and UNDP comments thereon.

The statistical annex contains detailed financial information on the annual stock of income and expenditures for field programme activities of UNDP and the funds and trust funds administered by UNDP.

The Executive Board is invited to take note of the reports presented under agenda item 2.

Documentation:

Multi-year funding framework: report on UNDP performance and results for 2004 (DP/2005/16)

Reports of the Joint Inspection Unit (DP/2005/16/Add.1)

Statistical annex (DP/2005/16/Add.2)

Item 3
Funding commitments

Under this item, the Executive Board will have before it, for review, a report on funding commitments made as of 31 March 2005, in compliance with requirements of legislation with respect to resources, as outlined in decisions 98/23, 99/1, 99/23, 2002/9 and 2003/11, and recently reaffirmed in decision 2004/14.

Documentation:

Status of regular resources funding commitments to UNDP and its funds and programmes for 2005 and onwards (DP/2005/17)

Item 4
Programming arrangements

Pursuant to Executive Board decision 2002/18, the present document proposes to the Board a recalculated TRAC line 1.1.1 for the period 2006-2007, computed on the basis of the agreed distribution model and based on population data and the 2003 updated gross national income (GNI) per capita.

The document presents two options for recalculating TRAC line 1.1.1. In line with the principle of predictability of core programming resources and Governing Council decision 88/8, and given that initial TRAC line 1.1.1 earmarkings are already committed, the Executive Board may wish to adopt a decision endorsing option 2, which does not contain TRAC line 1.1.1 downward adjustments for the remaining period of 2006-2007.

General Assembly resolution 59/250 on the Triennial Comprehensive Policy Review (TCPR) on operational activities reinforced the importance of national capacity development for eradicating poverty, sustained economic growth and sustainable development as the central goal of the development cooperation of the United Nations system. In leading the United Nations development system to support developing countries in strengthening their national capacities towards meeting the Millennium Development Goals (MDGs), UNDP needs to sharpen its focus on capacity development at the country level. In this context, as an integral part of the mid-term review of the programming arrangements, the Administrator proposes changes in the earmarkings between TRAC lines 1.1.1 and 1.1.2 for new resources

over the base total programming level of $450 million, to address urgent national capacity development needs, consistent with decision 95/23 on the use of TRAC line 1.1.2 resources. The Board may wish to endorse the Administrator's proposal.

Documentation:

Mid-term review of programming arrangements (DP/2005/18)

Item 5
Human Development Report

The present report is submitted in accordance with General Assembly resolution 57/264 and describes actions undertaken to improve the quality of consultations with Member States and with the community of human development practitioners at large towards the preparation of the *Human Development Report 2005*.

Documentation:

Update on *Human Development Report* consultations (DP/2005/19)

Item 6
Country programmes and related matters

In its decision 2005/2, the Executive Board decided to extend the second global cooperation framework through 2005 and requested UNDP to revise the global programme, 2005-2007, in full consultation with Member States. The revised document includes a work plan and takes into account the multi-year funding framework, 2004-2007, and the provision of the triennial comprehensive policy review of operational activities for development (A/RES/59/250) on, inter alia, national ownership and leadership of the development process, as requested by the Executive Board.

The Board may wish to approve the UNDP global programme, 2005-2007.

Under this item, the Executive Board will also be asked to: (a) approve the subregional programme for the countries of the Organisation of Eastern Caribbean States and Barbados; (b) take note of the one-year extensions of the country programmes for the Democratic Republic of the Congo and Liberia; and (c) comment on the draft regional programme document for Europe and the Commonwealth of Independent States, 2006-2010, and the first draft country programme documents for Burkina Faso, the Republic of Ghana, the Republic of Namibia, the Republic of Uganda, the Kingdom of Cambodia, the People's Republic of China, the Socialist Republic of Viet Nam, Georgia, the Republic of Albania, the Republic of Belarus, the Republic of Bulgaria, the Republic of Turkey, Ukraine, Peru, the Turks and Caicos Islands, prior to finalization of the country programmes.

Documentation:

UNDP global programme, 2005-2007 (DP/GP/1/Rev.1)

Extensions of country cooperation frameworks (Democratic Republic of the Congo, Liberia) (DP/2005/20)

Draft regional programme document for Europe and the Commonwealth of Independent States, 2006-2010 (DP/RPD/REC/1)

Draft country programme document for Burkina Faso (DP/DCP/BFA/1)

Draft country programme document for the Republic of Ghana (DP/DCP/GHA/1)

Draft country programme document for the Republic of Namibia (DP/DCP/NAM/1)

Draft country programme document for the Republic of Uganda (DP/DCP/UGA/1)

Draft country programme document for the Kingdom of Cambodia (DP/DCP/KHM/1)

Draft country programme document for the People's Republic of China (DP/DCP/CHN/1)

Draft country programme document for the Socialist Republic of Viet Nam (DP/DCP/VNM/1)

Draft country programme document for Georgia (DP/DCP/GEO/1)

Draft country programme document for the Republic of Albania (DP/DCP/ALB/1)

Draft country programme document for the Republic of Belarus (DP/DCP/BLR/1)

Draft country programme document for the Republic of Bulgaria (DP/DCP/BGR/1)

Draft country programme document for the Republic of Turkey (DP/DCP/TUR/1)

Draft country programme document for Ukraine (DP/DCP/UKR/1)

Draft country programme document for the Republic of Peru (DP/DCP/PER/1)

Draft country programme document for the Turks and Caicos Islands (DP/DCP/TCI/1)

Item 7
United Nations Capital Development Fund

The 2004 results-oriented annual report (ROAR) of the United Nations Capital Development Fund is submitted in compliance with Executive Board decision 99/22. The ROAR assesses and analyses in a succinct manner the results achieved by UNCDF during 2004.

The Board will also have before it the 2005-2007 Business Plan and implementation arrangements for UNCDF, proposed in accordance with Executive Board decision 2005/5. The business plan establishes the different strategies, organizational and financing requirements as well as the necessary budgetary, programming and legal arrangements for UNCDF to fulfill the vision endorsed by the Board.

The Executive Board may wish to adopt a decision and endorse the business plan, which will become the basis for UNCDF operations and for future UNDP-UNCDF financial arrangements.

Documentation:

Results-oriented annual report of UNCDF (DP/2005/21)

UNCDF Business Plan, 2005-2007 (DP/2005/22)

Item 8
United Nations Office for Project Services

The present report is submitted pursuant to Executive Board decision 94/32 of 10 October 1994. It provides an overview of performance in 2004 against financial targets in the UNOPS business plan, and reviews UNOPS activities during the year.

The Executive Board may wish to take note of the report of the Executive Director and approve the recommendations contained therein.

Documentation:

Annual report of the Executive Director (DP/2005/23)

Item 9
United Nations Development Fund for Women

Under this agenda item, the Board will have before it a report on implementation of the UNIFEM multi-year funding framework (MYFF), 2004 – 2007, as endorsed in Executive Board decision 2004/10 and in line with decision 2004/20. The report tracks progress in the first phase of MYFF implementation according to the goals and outcomes in the strategic results framework and the organizational effectiveness matrix and in alignment with the projected integrated resources framework.

The Executive Board may wish to take note of the report and adopt a decision, elements of which are contained in the report. The Board may also wish to encourage UNIFEM to continue to track progress on its MYFF according to the goals, outcomes and indicators in its results frameworks and encourage all countries that are in a position to do so to assist UNIFEM to reach the targeted level of regular resources, including through multi-year pledges.

Documentation:

UNIFEM: Implementing the multi-year funding framework, 2004 (DP/2005/24)

Item 10
Gender in UNDP

An oral report on gender balance in UNDP will be presented to the Executive Board in accordance with decision 2004/22. Data from the organizational scorecard, which

was developed to monitor progress in reaching UNDP's goal of gender balance (50/50 by 2010), will be also presented.

In accordance with Executive Board decision 2005/4, the report on the UNDP corporate gender strategy and action plan (DP/2005/7) is included on the agenda. The Executive Board may wish to adopt a decision.

Item 11
Evaluation

The 2004 annual report of the Administrator on evaluation provides an overview of the performance of the evaluation function in UNDP and its associated funds and programmes during the year. Drawing from the 280 evaluations conducted in 2004, the report outlines the organization's contribution to development results, and highlights a number of key organizational lessons. For the first time, the report contains a section on the follow-up to evaluation, and an annex listing all evaluations conducted during the year as requested by the Board in its decision 2004/33.

The Executive Board may wish to adopt a decision on the findings of the report.

The Board will also have before it an oral presentation on the preliminary findings of the gender mainstreaming evaluation.

Documentation:

Annual report of the Administrator on evaluation (DP/2005/25)

Item 12
Financial, budgetary and administrative matters

In accordance with decision 2004/30, the Executive Board will have before it the report that further elaborates on UNDP's cost recovery system. It establishes how the recovery rate for General Management Support (GMS) in the range of 5 to 7 per cent is determined for a specific project, based on the criteria of full cost recovery and of proportional sharing of indirect cost among all sources of funds. During 2006, the first year of full implementation of its new cost recovery policy, UNDP will vigorously monitor compliance, and will present the results – together with any proposals for change – to the Executive Board in 2007. The Executive Board may wish to take note of the report.

As requested by the Executive Board in its decision 2005/1, the Board will also have before it a conference room paper outlining the rationale for the changes proposed at the first regular session 2005 to regulations 5.07 and 20.02. The document further addresses the risks associated with these changes and how they will be mitigated. As requested by the Executive Board, an independent expert assessment of the revised UNDP financial regulations and rules and the associated guidelines has been conducted prior to the finalization of the present document.

The Executive Board may wish to approve the proposed revised financial regulations and take note of the revised financial rules.

Documentation:

Report on criteria for the determination of project-specific cost recovery rates (DP/2005/CRP.5)

Revision of UNDP financial regulations (DP/2005/CRP.6)

UNDP/UNFPA segment

Item 13
Internal audit and oversight

The Executive Board will have before it the internal audit and oversight reports of UNDP, UNFPA and UNOPS.

The UNDP report is submitted pursuant to arrangements agreed on by the Executive Board. It provides details of internal audit and oversight services provided by the UNDP Office of Audit and Performance Review for the year ended 31 December 2004. As requested by the Board in its decision 2004/17, the report also contains information on the steps taken by the Administrator to address the issues contained in the last year's report. The Executive Board may wish to take note of the report and express support for the continued strengthening and reorganization of internal audit and oversight resources.

The UNFPA report presents a summary of the internal audit and oversight activities of UNFPA in 2004. As per Executive Board decisions 2004/17 and 2004/39, the report includes a framework for the resolution of issues contained in the reports on internal audit and oversight. The framework delineates key issues, strategies for addressing them, a time frame and indicators of progress. The Executive Board may wish to take note of the report.

The UNOPS report presents the findings of the Office of Audit and Performance Review in relation to the internal audits covering UNOPS operational activities at headquarters and in the field undertaken in 2004. The Executive Board may wish to take note of the report.

Documentation:

UNDP: Report on internal audit and oversight (DP/2005/26)

UNFPA internal audit and oversight activities in 2004 (DP/FPA/2005/9)

UNOPS: Report on internal audit and oversight (DP/2005/27)

Item 14
Programming process

In response to decision 2004/18, the Executive Board will have before it a report on progress in implementing decision 2001/11: Addressing the issue of the time frame for developing country programme documents. The Board may wish to take note of the report and provide guidance on the timing and nature of further simplification for the preparation and approval process of country programme documents.

Documentation:

Report on progress in implementing decision 2001/11: Addressing the issue of the time frame for developing country programme documents (DP/2005/28 - DP/FPA/2005/10)

Item 15
Field visits

Under this item, the Executive Board will have before it report on the field visit of the Executive Board of UNDP/UNFPA to the Lao People's Democratic Republic (6-12 March 2005) and a report on the joint field visit of the Executive Boards of UNDP/UNFPA, the United Nations Children's Fund and the World Food Programme to Azerbaijan (10–15 May 2005).

Documentation:

Report on the field visit to the Lao People's Democratic Republic (DP/2005/CRP.7 - DP/FPA/2005/CRP.1)

Report on the joint field visit to Azerbaijan (DP/2005/CRP.8 - DP/FPA/2005/CRP.2)

UNFPA segment

Item 16
Report of the Executive Director for 2004

Under this item the Executive Board will have before it the annual report of the Executive Director for 2004.

In accordance with decisions 2004/7 and 2004/20, part I of the annual report presents progress in implementing the 2004-2007 multi-year funding framework (MYFF). The report focuses on the first year of implementation and provides an analysis of the Fund's key contributions in assisting countries in implementing the Programme of Action of the International Conference on Population and Development (ICPD) and ICPD+5 key actions and achieving the Millennium

Development Goals. The report presents UNFPA progress in achieving MYFF strategic results and includes a set of lead indicators and baselines to assess organizational effectiveness. The integrated resources framework; good practices in operationalizing the MYFF programming strategies; and lessons learned are included in the report. The report also includes strategic considerations for implementing the MYFF in the remaining years. Part I, Add.1 presents statistical highlights concerning the finances and programmes of the Fund in 2004.

Part II summarizes comments made by UNFPA on the reports of the Joint Inspection Unit.

The Executive Board may wish to adopt a decision on the annual report of the Executive Director.

Documentation:

Report of the Executive Director for 2004: Progress in implementing the multi-year funding framework, 2004–2007 (DP/FPA/2005/7, Part I)

Statistical overview (DP/FPA/2005/7, Part I, Add.1)

Reports of the Joint Inspection Unit (DP/FPA/2005/7, Part II)

Item 17
Funding commitments to UNFPA

Under this item, the Executive Board will have before it a report prepared in response to decision 2000/9, which requested the Executive Director to provide annually updated estimates of regular and other resources. The report focuses on the resource situation of UNFPA for regular and other resources for 2005 and beyond. It provides an income analysis for 2005 and comparisons to prior years.

The Executive Board may wish to take note of the report and provide guidance on how to increase funding for UNFPA on a predictable and stable basis.

Documentation:

Report on funding commitments to UNFPA (DP/FPA/2005/8)

Item 18
Country programmes and related matters

The Executive Board will have before it the first one-year extension of the UNFPA special programme of assistance to Myanmar; the two-year extension of the country programme for Timor-Leste; 14 draft country programme documents; and a note on the implementation of the UNFPA special programme of assistance to Myanmar.

The Executive Board may wish to take note of the first one-year extension of the UNFPA special programme of assistance to Myanmar; approve the two-year extension of the first country programme for Timor-Leste; and take note of the draft country programme documents as well as the report on the implementation of the UNFPA special programme of assistance to Myanmar.

Documentation:

Extensions of country programmes (DP/FPA/2005/12)

Draft country programme documents

Africa

Draft country programme document for Burkina Faso (DP/FPA/DCP/BFA/6)

Draft country programme document for Ghana (DP/FPA/DCP/GHA/5)

Draft country programme document for Namibia (DP/FPA/DCP/NAM/4)

Draft country programme document for Uganda (DP/FPA/DCP/UGA/6)

Arab States and Europe

Draft country programme document for Albania (DP/FPA/DCP/ALB/2)

Draft country programme document for Georgia (DP/FPA/DCP/GEO/1)

Draft country programme document for the Occupied Palestinian Territory (DP/FPA/DCP/OPT/3)

Draft country programme document for Turkey (DP/FPA/DCP/TUR/4)

Draft country programme document for Ukraine (DP/FPA/DCP/UKR/1)

Asia and the Pacific

Draft country programme document for Bangladesh (DP/FPA/DCP/BGD/7)

Draft country programme document for Cambodia (DP/FPA/DCP/KHM/3)

Draft country programme document for China (DP/FPA/DCP/CHN/6)

Draft country programme document for Viet Nam (DP/FPA/DCP/VNM/7)

Latin America and the Caribbean

Draft country programme document for Peru (DP/FPA/DCP/PER/6)

Note on the implementation of the UNFPA special programme of assistance to Myanmar (DP/FPA/2005/11)

Item 19
Other matters

TENTATIVE WORK PLAN
EXECUTIVE BOARD OF UNDP/UNFPA
ANNUAL SESSION 2005
(13 - 24 June 2005, New York)

Day/date	*Time*	*Item*	*Subject*
Monday, 13 June	10:00 am -1:00 pm	1	ORGANIZATIONAL MATTERS - Adoption of the agenda and work plan for the session - Adoption of the report on the first regular session 2005 **UNDP SEGMENT** STATEMENT BY THE ADMINISTRATOR
		2	MULTI-YEAR FUNDING FRAMEWORK - Midterm report on the multi-year funding framework - Reports of the Joint Inspection Unit - Statistical annex
	3:00 – 4:30 pm	2	MULTI-YEAR FUNDING FRAMEWORK (cont'd)
	4:30 – 6:00 pm	11	EVALUATION - Preliminary findings on the gender mainstreaming evaluation
Tuesday, 14 June	10:00 am - 1:00 pm	4	PROGRAMMING ARRANGEMENTS - Midterm review of successor programming arrangements
	3:00 – 4:00 pm		*Informal consultations*
	4:00 - 5:00 pm	3	FUNDING COMMITMENTS TO UNDP – Status of regular funding commitments to UNDP
	5:00 - 6:00 pm		*Farewell tribute to UNDP Administrator*
Wednesday, 15 June	10:00 am - 1:00 pm	10	GENDER IN UNDP – Human resources issues (decision 2004/22) – UNDP Corporate Gender Strategy and Action Plan
	3:00 – 6:00 pm	7	UNITED NATIONS CAPITAL DEVELOPMENT FUND - Results-oriented annual report - Implementation plan: budgetary, legal and programming arrangements for option 3, sub-option 4
Thursday, 16 June	10:00 am – 1:00 pm	8	UNITED NATIONS OFFICE FOR PROJECT SERVICES - Annual report of the Executive Director
	3:00 – 6:00 pm	9	UNITED NATIONS DEVELOPMENT FUND FOR WOMEN - Mid-term report on the multi-year funding framework
Friday, 17 June	10:00 am -1:00 pm	11	EVALUATION (cont'd) - Annual report of the Administrator on evaluation
		12	FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS - UNDP strategic cost management and implications for cost recovery (decision 2004/30) - Revision of UNDP financial regulations
	3:00 – 6:00 pm		***Special Event on Post-conflict Peacebuilding: Role of UNDP (El Salvador experience)***
Monday, 20 June	10:00 to 12:00 pm	6	COUNTRY PROGRAMMES AND RELATED MATTERS - UNDP global programme - Draft regional programme document for Europe and the Commonwealth of Independent States, 2006-2010 - Draft country programme documents - Extensions of country cooperation frameworks - Approval of the subregional programme for the countries of the OECS and Barbados
	12:00 – 1:00 pm		*Informal consultations*
	3:00 – 6:00 pm	5	HUMAN DEVELOPMENT REPORT
			UNDP presentation on the findings of the global survey on the impact of the MDGs at the country level

Tuesday, 21 June	**10:00 am -1:00 pm**		**UNFPA SEGMENT**
		16	ANNUAL REPORT OF THE EXECUTIVE DIRECTOR FOR 2004 - **Report of the Executive Director for 2004: Progress in implementing the multi-year funding framework, 2004-2007** - **Statistical overview** - **Reports of the Joint Inspection Unit**
	3:00 - 6:00 pm	17	FUNDING COMMITMENTS TO UNFPA - **Report on funding commitments to UNFPA**
Wednesday, 22 June	**10:00 am -1:00 pm**	18	COUNTRY PROGRAMMES AND RELATED MATTERS - **Extensions of country programmes** - **Draft country programme documents** - **Note on assistance to Myanmar**
	3:00 – 4:30 pm		***Informal consultation on UNFPA's role and action in emergency preparedness, humanitarian response, and transition and recovery***
	4:30 – 6:00 pm		***Informal consultations***
Thursday, 23 June	**10:00 am -1:00 pm**		**JOINT UNDP/UNFPA SEGMENT**
		13	INTERNAL AUDIT AND OVERSIGHT - **Reports of UNDP, UNFPA and UNOPS on internal audit and oversight**
		14	PROGRAMMING PROCESS - **Report on progress in implementing decision 2001/11: Addressing the issue of the time frame for developing country programme documents**
		15	FIELD VISITS
	3:00 to 4:30 pm		***UNFPA informal briefing on maternal health and HIV/AIDS***
	4:30 – 6:00 pm	19	OTHER MATTERS - **Adoption of pending decisions**
		1	ORGANIZATIONAL MATTERS - **Working methods of the Board** - **Adoption of the work plan for the second regular session 2005**